PMO MISAMIS ORIENTAL/ CAGAYAN DE ORO
PHILIPPINE PORTS AUTHORITY
PMO Admin Bldg. 2, Gate 4, Macabalan, Cagayan de Oro City

PORT ADVISORY/BULLETIN/ANNOUCEMENT
PSD PABA No. 024 – 2026

DATE: **19 October 2026**	No. of pages including this page: **Eight (8) page/s**
TO: **Terminal Supervisor** **PTC Manager** **Terminal Management Office (TMO) Managers** **Seport Terminal Operator** **Port Terminal Operators** **All Concerned Port Stakeholders**	Emails: **(None)**
FROM: **The Port Manager**	Email: **ppapmocdo@ppa.com.ph** OPM Email: **moc_psd@ppa.com.ph** PMO Fax: ***(088) 856-4667***
Cc:	
SUBJECT: **GENERAL REMINDERS FOR OPLAN BIYAHENG AYOS: IMPLEMENTATION OF HEIGHTENED ALERT STATUS DURING THE "UNDAS 2026"**	

*ATTENTION: if you have received this communication with missing, incomplete, garbled or unreadable pages, please notify us at once through **Tel** (088) 856-1264; **Fax:** (088) 856-4667; **email address**: ppapmocdo@ppa.com.ph or moc_psd@ppa.com.ph*

MESSAGE:

Attached herewith is the Memorandum issued by the PPA General Manager dated October 8, 2026, received on October 16, 2026, entitled **"General Reminders for OPLAN BIYAHENG AYOS: Implementation of Heightened Alert Status During the UNDAS 2026."**

In this regard, the concerned Terminal Supervisor, PTC Manager, and Seaport/Port Terminal Operators are hereby directed to undertake the necessary preparations, and establish and implement an Operational Plan (OPLAN) to ensure an orderly, safe, and convenient port operations, manage anticipated increase in passenger traffic from October 29 to November 3, 2026, and effectively respond to any incidents that may arise during the period.

Strict compliance with, and implementation of, heightened security and safety measures, as well as, all planned activities under the OPLAN, are hereby enjoined to ensure the health, safety, security, reliability, and comfort of passengers throughout the Undas 2026 travel period.

For information and guidance.

Digitally signed by Fernando B. Mapalo, Jr.

FERNANDO B. MAPALO, JR.
Port Manager

(Note: This communication has also digitally scanned and transmitted to your official email addresses. Please be advise this Office of any changes in said addresses, or of alternative addresses.

mail Addresses of port users and stakeholders

PPAPMO MO/C
RECORDS UNIT
RECEIVED
Date: 16 OCT 2026
Time: 4:25 PM

BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

08 October 2026

MEMORANDUM

TO : All Port Managers

FROM : The General Manager

SUBJECT : **General Reminders for OPLAN BIYAHENG AYOS: Implementation of Heightened Alert Status During The "*UNDAS* 2026"**

The Department of Transportation (DOTr), through a Memorandum dated 01 October 2026 and signed by Hon. Manuel G. Cabochan III, Assistant Secretary for Internal Audit and Special Concerns, has classified the observance of *OPLAN Biyaheng Ayos*: Implementation of Heightened Alert Status During *Undas 2026* as a transport-related event. Accordingly, all attached agencies are enjoined to exercise heightened vigilance to ensure the health, safety, security, reliability, and comfort of passengers throughout the Undas 2026 travel period.

In view of the expected increase in passenger traffic in ports nationwide from **October 29, 2026 - November 3, 2026**, all Port Management Offices (PMOs) are hereby directed to undertake the necessary preparations to ensure orderly, safe, and convenient port operations. The PPA shall implement an Operational Plan (OPLAN) to manage the anticipated increase in passenger traffic and effectively respond to incidents that may arise during the period.

Port Managers shall have the direct and primary responsibility for the effective and strict implementation of all measures and planned activities under this OPLAN. Close coordination and cooperation with Cargo Handling Operators (CHOs), Passenger Terminal Building (PTB) operators, and other port stakeholders shall be ensured. Coordination with, and assistance from, other maritime authorities and government agencies shall likewise be secured, when necessary.

OPLAN preparations shall include, among others, the following activities:

1. See to it that all booths/counters/centers serving passengers are properly manned during operating hours to lessen/prevent heavy queuing;

2. Ensure hotlines/feedback mechanisms are operational and properly manned;

3. Post **"*OPLAN BIYAHENG AYOS*: IMPLEMENTATION OF HEIGHTENED ALERT STATUS DURING THE "*UNDAS* 2026" WITH MALASAKIT HELP DESK** tarpaulins in conspicuous areas in your jurisdiction. Tarpaulins should include the DOTr official logo, PPA agency logo and hotline numbers;

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4. Require ship agents to provide and regularly update the passengers of their ship's arrival and departure schedules.

5. Coordinate with relevant maritime agencies in the management of "DOTr Help Desk Assistance Center" and make sure that our "*Malasakit* Help Desks" are properly manned and ready to serve passengers in need of assistance;

6. Ensure the provision of the following amenities (minimum):

   6.1 First aid services on a 24/7 schedule within the port;
   6.2 Properly cleaned and maintained PTB facilities at all times, particularly comfort rooms and washrooms;
   6.3 Drinking water;
   6.4 Portable toilets as may be needed which must be properly located within the port, cleaned and maintained;
   6.5 Extra tents and chairs for passengers use while waiting in port.

7. Strict Implementation of security measures and regulations as follows:

   7.1 Implement measures to ensure that all passengers go through PTB security screening before boarding the vessel;
   7.2 Require passengers to first disembark from their buses/vehicles and be screened/processed at the passenger terminal building;
   7.3 Port Operations and police personnel on duty shall closely monitor the implementation of measures/action plans to ensure passenger's safety, security and convenience while in the port;
   7.4 Supervise continuing presence and visibility of PPA port police and security guards within the port area and the PTB;
   7.5 Maximum utilization and management of Baggage and Body Scanning Machines and Walk-through Metal Detectors;
   7.6 Coordination with concerned government law enforcement and intelligence agencies operating in the port;
   7.7 Ensure that law enforcers and security guards detailed or assigned in all Port terminals are in their proper uniforms with IDs during their tour of duty;
   7.8 Establish security-check fast lane services for passengers carrying minimal belongings, including PWD, senior citizens, pregnant women or childbearing;
   7.9 24/7 monitoring of all areas using CCTV cameras or foot patrol and ensure effective coordination between the monitoring center and responding units;
   7.10 Coordinate with the local PNP and/or the PNP Maritime Group for them to conduct operations at areas immediately outside of the port to prevent lawless elements from harassing or victimizing passengers;
   7.11 Advise passengers to segregate and declare metallic objects and bladed tools for industrial use, so that these items can be tagged then turned over for safekeeping and finally retrieved at the port of destination by the

owner/passengers. Segregation and declaration should be done before the passenger, and his baggage are subjected to x-ray inspection to facilitate passenger processing;

7.12 Post billboard or information materials (tarpaulin) at strategic areas informing passengers about items/materials that are prohibited to be hand-carried onboard vessels.

8. Ensure enough manpower complement to man the ports during the period;

9. Submit reports electronically on time and in the required format/templates. In case there is no incident that shall be reported, a report shall still be made to indicate "No unusual incident occurred"; and

10. Port Managers are likewise directed to ensure and monitor compliance by the TMOs of these directives.

For guidance and strict compliance.

JAY DANIEL R. SANTIAGO

cc: **Hon. Giovanni Z. Lopez**
Acting Secretary, Department of Transportation

Office of the Asst. Secretary for Internal Audit and Special Concerns

BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

08 October 2026

MEMORANDUM

TO : The Port Managers
The Manager, Port Police Department

FROM : The Assistant General Manager for Operations

SUBJECT : **Reporting Requirements and Communications Plan for *Oplan Biyaheng Ayos* – IMPLEMENTATION OF HEIGHTENED ALERT STATUS DURING THE "*UNDAS* 2026"**

In consonance with the directive of the General Manager calling for the implementation of tighter security and safety measures for ports and terminals catering to passenger vessels for the upcoming *Oplan Biyaheng Ayos*: Implementation of heightened alert status during "*UNDAS* 2026", to implement a 24/7 operations from **October 29, 2026 – November 3, 2026**. The following reporting requirements, communication and action plans must also be implemented:

- PMOs/TMOs shall maintain direct communication lines with the PPA Head Office through the following telephone numbers:
  - 8527-4853 – Office of the General Manager (OGM);
  - 8527-8356 – Assistant General Manager for Operations (AGMO); and
  - 09209528009– Port Police Department (PPD).
- Port Managers, Terminal Managers, and PPD Station Commanders are directed to immediately report any unusual incident through SMS to the Assistant General Manager for Operations (AGMO) at 09685950209 or through email at oagmo@ppa.com.ph.
- The report on any unusual incident shall likewise be promptly furnished to the following officials and offices:

PPA HEAD OFFICE

MARK JON S. PALOMAR	09685950209	oagmo@ppa.com.ph.
PPSSUPT GENARO P MANCIO JR	0961-037-9881	gpmanciojr@ppa.com.ph
PPSUPT BILLY L ESTRADA	09063479264	blestrada@ppa.com.ph
PPSUPT DEOLITO B TORREFIEL	09495002414	dbtorrefiel@ppa.com.ph
PPA HO Oplan Biyaheng Ayos - Operations Center	09209528009	ppd_qrd@ppa.com.ph

The SMS reports of incidents should include the following information

- Time of incident occurrence;
- Location of incident occurrence;
- Details of incident such as damages done, injuries, and setbacks to service operations, if any;
- Cause of incident, if available; and
- The response/action taken by PPA or other agencies.

- The Port Managers are directed to submit through e-mail (ppd_qrd@ppa.com.ph), a daily consolidated written report on occurrence/non-occurrence of incident and passenger, vehicle, and ship traffic at each port under the PMOs jurisdiction. Reporting shall start on **October 24, 2026 – October 28, for Normal Operations and October 29, 2026 – November 3, 2026, for *OPLAN Biyaheng Ayos***. The daily report shall cover incidents and traffic from **0000H to 2359H** and shall be reported not later than **0700H** the following day. The Office of the AGM for Operations/Port Police Department shall consolidate the reports submitted by the PMOs and the daily consolidated soft copy report to be submitted to the General Manager (ogm@ppa.com.ph) and the DOTr Secretary through the Assistant Secretary for Internal Audit and Special Concerns (oaiasc@dotr.gov.ph) not later than 0800H of the same day.

- The Information and Communications Technology Department (ICTD) is directed to provide guidance, support, and assistance to the PMOs and other Units in the accomplishment and transmission of the required reports.

- Aside from the daily reports, Port Managers shall submit to the General Manager, thru the AGM for Operations, soft copies of the PMO's Post - Oplan Biyaheng Ayos: Implementation of Heightened Alert Status During *Undas* 2026 report as detailed below – due on or before **November 4, 2026.** The report shall be submitted/shared in PPA's OneDrive.

  Part 1 – Narrative Report: This should contain all precautionary and remedial measures put in place to ensure the safety of the travelling public during the monitored travel period, including an assessment of the abovementioned measures' impact, the problems encountered, and the areas for improvement, as well as the new preparations made versus the previous OPLAN period. Include such other necessary and relevant information.

  Part 2 – Statistical Report: This should contain vital statistics on passenger and vehicle traffic, number of inspections conducted, number of apprehensions, reported incidents, and such other relevant data covering the monitored travel period on the attached format template covering the period of **October 24, 2026 – October 28, for Normal Operations and October 29, 2026 – November 3, 2026, for *OPLAN Biyaheng Ayos*.**

- PPA Operations Center (Port Police Department) shall consolidate the post-operations reports of the different PMOs/TMOs which shall then be submitted to the Office of the General Manager thru the AGM for Operations not later than ***November 5, 2026.***

- The consolidated post operation report shall be submitted to the Office of the Assistant Secretary for Internal Audit and Special Concerns to oaiasc@dotr.gov.ph not later than **November 11, 2026**.

For guidance and strict compliance.

MARK JON S. PALOMAR

PHILIPPINE PORTS AUTHORITY

OPLAN BIYAHENG AYOS:
UNDAS 2026

(October 29 to November 3, 2026)

DOTr ACTION CENTER HOTLINE

(02) 7890

DOTrPH

@DOTrPH

PPA ACTION CENTER HOTLINE

(02)8527-8356 loc 620 AGM for Operations

(0920)9528009 Port Police Department

Email: ppd_qrd@ppa.com.ph

portsauthorityph

@phports

PMO TEL NO.:_____ Email Add:_____

TMO TEL NO.:_____ Email Add:_____

PPD TEL NO.:_____ Email Add:_____

LIGTAS. MAASAHAN. ABOT-KAYA.