PMO MISAMIS ORIENTAL/ CAGAYAN DE ORO
PHILIPPINE PORTS AUTHORITY
PMO Admin Bldg. 2, Gate 4, Macabalan, Cagayan de Oro City

PORT ADVISORY/BULLETIN/ANNOUCEMENT
PSD PABA No. 008 – 2026

DATE: 15 **April 2026**	No. of pages including this page: **Eight (8) page/s**
TO: **Seaport Terminal Operator** **Shipping Lines Companies/ Agents/ Representativesand** **All Others Concerned**	Emails: **(None)**
FROM: **Port Manager**	Email: **ppapmocdo@ppa.com.ph** OPM Email: **moc_psd@ppa.com.ph** PMO Fax: ***(088) 856-4667***
Cc:	
SUBJECT: **SUPPLEMENTAL IMPLEMENTING GUIDELINES FOR THE IMPLEMENTATION OF PPA AO No. 003-2026 – TEMPORARY REDUCTION OF RO-RO TERMINAL FEE TO ONE PESO (PHP 1.00) FOR VEHICLES TRANSPORTING AGRICULTURAL PRODUCTS.**	
*ATTENTION: if you have received this communication with missing, incomplete, garbled or unreadable pages, please notify us at once through **Tel** (088) 856-1264; **Fax:** (088) 856-4667; **email address**: ppapmocdo@ppa.com.ph or moc_psd@ppa.com.ph*	

MESSAGE:

Disseminated herewith is the Unnumbered Memorandum dated **08 April 2026** from the **Manager, Treasury Department**, which provides supplemental guidelines for the implementation of **PPA Administrative Order (AO) No. 003-2026**, concerning the temporary reduction of the RO-RO Terminal Fee to **One Peso (PHP 1.00)** for vehicles transporting agricultural products, effective **10 April 2026**.

In this regard, the **PMO Misamis Oriental / Cagayan de Oro** hereby directs all concerned **Terminal Management Offices (TMOs)** to ensure the proper implementation of, and strict compliance with, these supplemental guidelines, in addition to the provisions set forth in the aforementioned PPA AO. This also includes adherence to the directives of the **Bureau of Internal Revenue (BIR)** regarding the issuance of RRTF tickets, as outlined below:

Guidelines on RRTF Ticket Issuance:

1. **For PMOs and TMOs with MPOS System:**

   The One Peso (PHP 1.00) RRTF for **Type 3 and Type 4 vehicles** shall be generated through the MPOS devices.

2. **For PMOs / TMOs / STUs without MPOS System:**

   Pre-printed cash tickets with denominations of **PHP 258.00** and **PHP 516.00**, duly stamped with **PHP 1.00**, shall be issued to Type 3 and Type 4 vehicles, using only the serial numbers approved by the BIR.

3. **In Case of System Downtime:**

   PMOs utilizing MPOS systems are authorized to stamp **PHP 1.00** on RRTF tickets with denominations of **PHP 258.00** and **PHP 516.00**, strictly limited to the serial numbers approved by the BIR as reflected in the submitted Inventory Report (copy attached).

In view of the foregoing, and considering that the Treasury Department is currently coordinating with the authorized printer for the production of PHP 1.00 RRTF tickets for Type 3 and Type 4 vehicles, all concerned offices are hereby instructed to strictly comply with all BIR directives and ensure proper coordination for the timely printing, distribution, and administration of the said tickets. Strict adherence to these requirements is imperative to avoid the imposition of penalties and to ensure the smooth and efficient implementation of the prescribed procedures.

For guidance and strict compliance.

Digitally signed by Fernando B. Mapalo, Jr.

FERNANDO B. MAPALO, JR.

(Note: This communication has also digitally scanned and transmitted to your official email addresses. Please be advise this Office of any changes in said addresses, or of alternative addresses.

Email Addresses of port users and stakeholders