

TECHNICAL SPECIFICATIONS

TERMS OF REFERENCE

Supply of Materials, Labor and Equipment for the Maintenance of PWD Facilities  
at PTB and Amenity Building, Port of Cagayan de Oro

A. DESCRIPTION

The project aims to rehabilitate and enhance the facilities for Persons with Disabilities (PWD) at the Passenger Terminal Building (PTB) and Amenity Buildings at the Port of Cagayan de Oro. The primary objective is to improve accessibility and functionality for PWDs by upgrading toilet accessories, installing clearer and more effective directional signage, and enhancing road and parking signage specifically designed for PWD use.

B. SCOPE OF WORKS

The supplier/contractor shall undertake the project in accordance with accepted industry standards and procedures.

The services to be rendered by the supplier shall include but not limited to the following:

- 1. **Consultation:** Consult with the Authority, through the Engineering Services Division Technical Staff, to ascertain the objectives and requirements of the services and confirm such requirements with the Authority.
- 2. **Site Inspection:** Conduct ocular inspection and actual measurement at the site.
- 3. **Supply of Materials, Labor, and Equipment** for the following scope of works:

DESCRIPTION OF WORK	UNIT	QUANTITY
<b>1. Repainting of PWD Drop-off Area and Parking Space</b>	units	6
To supply materials, and Labor for the repainting of the PWD drop-off area and parking space		
<b>2. Installation of PWD Comfort Room Accessories</b>	Lot	1
To supply materials, labor, and tools for the installation of PWD comfort room accessories		
<b>3. Fabrication of Aluminum Cladding Signages</b>	Lot	1
To supply materials, labor, and equipment for the Fabrication of Signages		

C. MATERIALS INVOLVED IN THE PROJECT

Epoxy Primer White	3" Paint Brush
Epoxy Reducer	Lacquer Thinner
Reflectorized Traffic	8" dia. Waste Pad
Paint White	Paint thinner
Epoxy Enamel Blue	0.6m x 1-1/2" stainless
1/4" Ordinary plywood	Grab Bar
7" Paint Roller w/	Door knob
Tray	stainless p-trap w/
Baby Roller Cotton w/	cleanout
tray	1/2" stainless bidet with
2" Paint Brush	accessories

1/2x1/2x1/2 two-way  
angle valve  
Bathroom hook  
0.45mx0.5mx4mm vanity  
mirror  
Portland Cement  
Washed Sand  
1-1/2" Galvanized Steel  
Pipe 6m  
4'x8'x3mm Aluminum  
Cladding  
5/16x3" Carriage bolt with  
nut & washer  
10mm dia. deformed bar  
0.3mm G.I Plain sheet  
Ga.18 Tie Wire  
4"dia.x0.04"x5/8" Cutting  
Disk

Epoxy primer Gray  
Epoxy reducer  
Quick Dry Enamel Lemon  
Yellow  
2" Paintbrush  
Vinyl Label Sticker Sign  
WaterProof:  
RESERVED PARKING PWD  
ALL-GENDER PWD  
RESTROOM  
PWD PRIORITY SEATING  
WAITING AREA  
PWD PRIORITY LANE  
PWD DROP-OFF AND PICK-UP  
ONLY

**D. LABOR COMPONENT**

- 1. Foreman
- 2. Skilled Labor
- 3. Unskilled Labor

**E. EQUIPMENT**

None

**D. TIMETABLE**

The supplier/contractor shall commence activities on the day following receipt of the Notice to Proceed. The mobilization, supply, and delivery of materials, as well as the required work, must be completed within thirty (30) calendar days from the commencement of activities. Additionally, the supplier/contractor shall immediately submit the Pert/CPM and Bar Chart Schedules for the project to the ESD Office.

**E. FIRM AND STAFF REQUIREMENTS**

The supplier/contractor shall be responsible for ensuring the timely completion of the project and shall have personnel with adequate technical background, experience, and capability.

The supplier/contractor shall provide the minimum appropriate personal protective equipment (PPE) such as hard hats, vests, face masks, and face shields, and shall provide disinfecting solutions such as alcohol and sanitizers to their staff and crew.

**F. SCHEDULE OF PAYMENTS**

All payments shall be processed only upon completion and issuance of a Certificate of Completion and Acceptance, subject to accounting and auditing rules and regulations.

## G. BUDGET

The Approved Budget of the Contract for the project for the *Supply of Materials, Labor and Equipment for the Maintenance of PWD Facilities at PTB and Amenity Building, Port of Cagayan de Oro, Port of Cagayan de Oro* is *One Hundred Seventy-Five Thousand Four Hundred Thirteen and 00/100 Pesos (₱ 175,413.00)*.

## H. MODE OF PROCUREMENT/QUALIFICATION OF BIDDERS

The contract for the *Supply of Materials, Labor and Equipment for the Maintenance of PWD Facilities at PTB and Amenity Building, Port of Cagayan de Oro* shall be procured through Small Value Procurement, in accordance with Section 53.9 and Annex "H" of the 2016 Revised Implementing Rules and Regulations of RA 9184.

Interested bidders must submit their proposals on or before December 02, 2024, at 8:30 AM, at the address provided. Prospective bidders will be evaluated based on a non-discretionary "pass/fail" criterion, and shall submit the updated/renewed printed copies of the following documents as part of the technical/financial proposal/envelope:

### Technical Proposal:

- PhilGEPS Certificate of Registration, with corresponding Annexes
- Certificate of Registration from SEC/DTI whichever is applicable
- Valid Mayor's Permit
- PCAB License
- Income/Business Tax Return
- Omnibus Sworn Statement

### Financial Proposal:

- Duly accomplished, Request for Quotation

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Approved:

  
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OIC - ESD-Manager