

26 January 2023

**PMO MOC MEMORANDUM CIRCULAR
No. 003-2023**

**TO : Division Managers
Terminal Managers
All Lessees
All Others Concerned**

**SUBJECT : ERRATA ON PPA ADMINISTRATIVE ORDER NO. 04-2022 “2022 REVISED
RULES ON REAL ESTATE MANAGEMENT OF PPA**

Disseminating herewith the Errata on the PPA Administrative Order No. 04-2022 entitled “2022 Revised Rules on Real Estate Management of the Philippine Ports Authority”. Said Errata was published on 26 January 2023 in a newspaper of general circulation which contain corrections on the following:

1. Section 49. Transfers, Assignment of Leasehold Rights/Sublease

ERROR	:	From	:	Type of Lease
AS CORRECTED	:	To	:	Type of Request

2. Item No. 3 of Section 51.1.1 (Name of Report)

ERROR	:	From	:	Quarterly Compliance to Lease Contract Provisions
AS CORRECTED	:	To	:	Quarterly Status Report on Leases

3. Annex A – Tabular Form of Port Land Use Scheme

ERROR	:	From	:	Prepared by: BDMO/BDMS Validated by: Finance Manager
AS CORRECTED	:	To	:	Prepared by: BDMO/BDMS and Engineering Services Division Personnel Validated by: BDMO/BDMS and Finance Manager

4. Annex B – Item No. 3.d of the Omnibus Undertaking (Sworn Affidavit)

ERROR	:	From	:	having fully read the information supplied in the application form and any false or misleading information provided therein shall be ground for the cancellation of the Permit to Occupy issued, without prejudice to the filing of the appropriate administrative.
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AS CORRECTED : **To** : having fully read the information supplied in the application form and any false or misleading information provided therein shall be ground for the cancellation of the **lease contract** issued, without prejudice to the filing of the appropriate administrative.

5. Annex D – Paragraph 1, Section 10 of Lease Contract (Compensation for Damages)

ERROR : **From** : LESSEE shall compensate LESSOR for any damage to the leased premises or port facilities arising from or a consequence of the operation by the **LESSOR** or those arising from negligence or fault of the **LESSOR's** employees, representatives, agents, suppliers, etc.

AS CORRECTED : **To** : LESSEE shall compensate LESSOR for any damage to the leased premises or port facilities arising from or a consequence of the operation by the **LESSEE** or those arising from negligence or fault of the **LESSEE's** employees, representatives, agents, suppliers, etc.

For information and guidance.


ISIDRO V. BUTASLAC, JR.
Port Manager





ERRATA

Errors were inadvertently included in the publication of PPA Administrative Order No. 04-2022 entitled "2022 Revised Rules on Real Estate Management of the Philippine Ports Authority" published in the Business World Newspaper dated July 09, 2022.

In view thereof, the corresponding corrections are hereby issued for the guidance of all concerned.

1. Section 49. Transfers, Assignment of Leasehold Rights/Sublease

ERROR : From : Type of Lease

AS CORRECTED : To : Type of Request

2. Item No. 3 of Section 51.1.1 (Name of Report)

ERROR : From : Quarterly Compliance to Lease Contract Provisions

AS CORRECTED : To : Quarterly Status Report on Leases

3. Annex A – Tabular Form of Port Land Use Scheme

ERROR : From : Prepared by: BDMO/BDMS
Validated by: Finance Manager

AS CORRECTED : To : Prepared by: BDMO/BDMS
and Engineering Services
Division Personnel
Validated by: BDMO/BMDS
and Finance Manager

4. Annex B – Item No. 3.d of the Omnibus Undertaking (Sworn Affidavit)

ERROR : From : having fully read the information supplied in the application form and any false or misleading information provided therein shall be a ground for the cancellation of the **Permit to Occupy** issued, without prejudice to the filing of appropriate administrative.

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AS CORRECTED : To : having fully read the information supplied in the application form and any false or misleading information provided therein shall be a ground for the cancellation of the lease contract issued, without prejudice to the filing of appropriate administrative.

5. Annex D – Paragraph 1, Section 10 of Lease Contract (Compensation for Damages)

ERROR : From : LESSEE shall compensate LESSOR for any damage to the leased premises or port facilities arising from or a consequence of the operation by the LESSOR or those arising from negligence or fault of the LESSOR's employees, representatives, agents, suppliers, etc.

AS CORRECTED : To : LESSEE shall compensate LESSOR for any damage to the leased premises or port facilities arising from or a consequence of the operation by the LESSEE or those arising from negligence or fault of the LESSEE's employees, representatives, agents, suppliers, etc.


JAY DANIEL R. SANTIAGO
General Manager

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