



ACTIVATION OF THE ONE-STOP-SHOP FOR SEAFARERS: CREW CHANGE HUB PORT OF CAGAYAN DE ORO

30 MAY 2022 1:30 PM

SCOPE OF PRESENTATION

[I]

BACKGROUND

[II]

OPPORTUNITIES

[III]

CREW CHANGE PROTOCOL

[IV]

ONE STOP-SHOP

ORGANIZATIONAL STRUCTURE

[V]

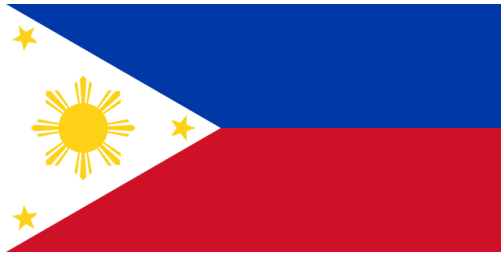
ACTIVATION CHECKLIST



BACKGROUND

- Purpose
- References

PURPOSE OF ACTIVATING CREW CHANGE HUBS



**Commitment of the PH
with the IMO**



**80,000+
Filipino Seafarers
Stranded at Sea**



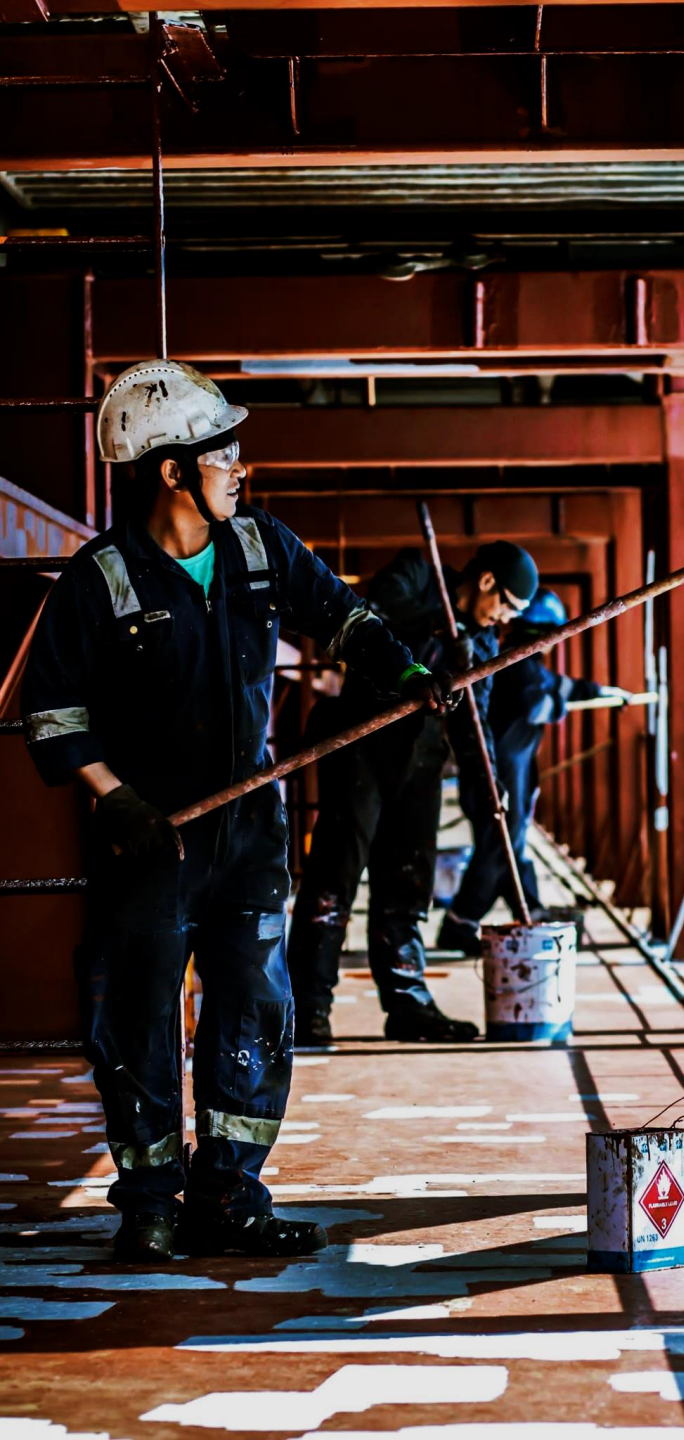
“

I implore Governments to do more, today. This cannot wait. This is now a real safety issue, endangering the safe operation of ships. We cannot expect seafarers to stay at sea forever. Governments must allow shipping to continue moving by getting seafarers to their homes, and to their ships to work.

IMO Secretary-General Kitack Lim



INTERNATIONAL
MARITIME
ORGANIZATION



REFERENCES

Joint Circular No. 1 Series of 2020 dated 2 July 2020

“Guidelines for the Establishment of the Philippine Green Lane to Facilitate the Speedy and Safe Travel of Seafarers, Including their Safe and Swift Disembarkation, and Crew Change During the COVID-19 Pandemic”

IATF Resolution No. 53 dated 09 July 2020

- Dedicating Subic and other ports as hubs for international crew change
- Establishing one-stop shops under the DOTr for uniform processing of arrivals in all gateways

NTF Order No. 2020-03 dated 17 July 2020

“Organization of the One-Stop-Shop for the Management of Returning Overseas Filipinos”



OPPORTUNITIES

As a Crew Change Hub



**CREW CHANGE IS
INTEGRAL IN ENSURING
CONTINUOUS TRADE FLOW.**



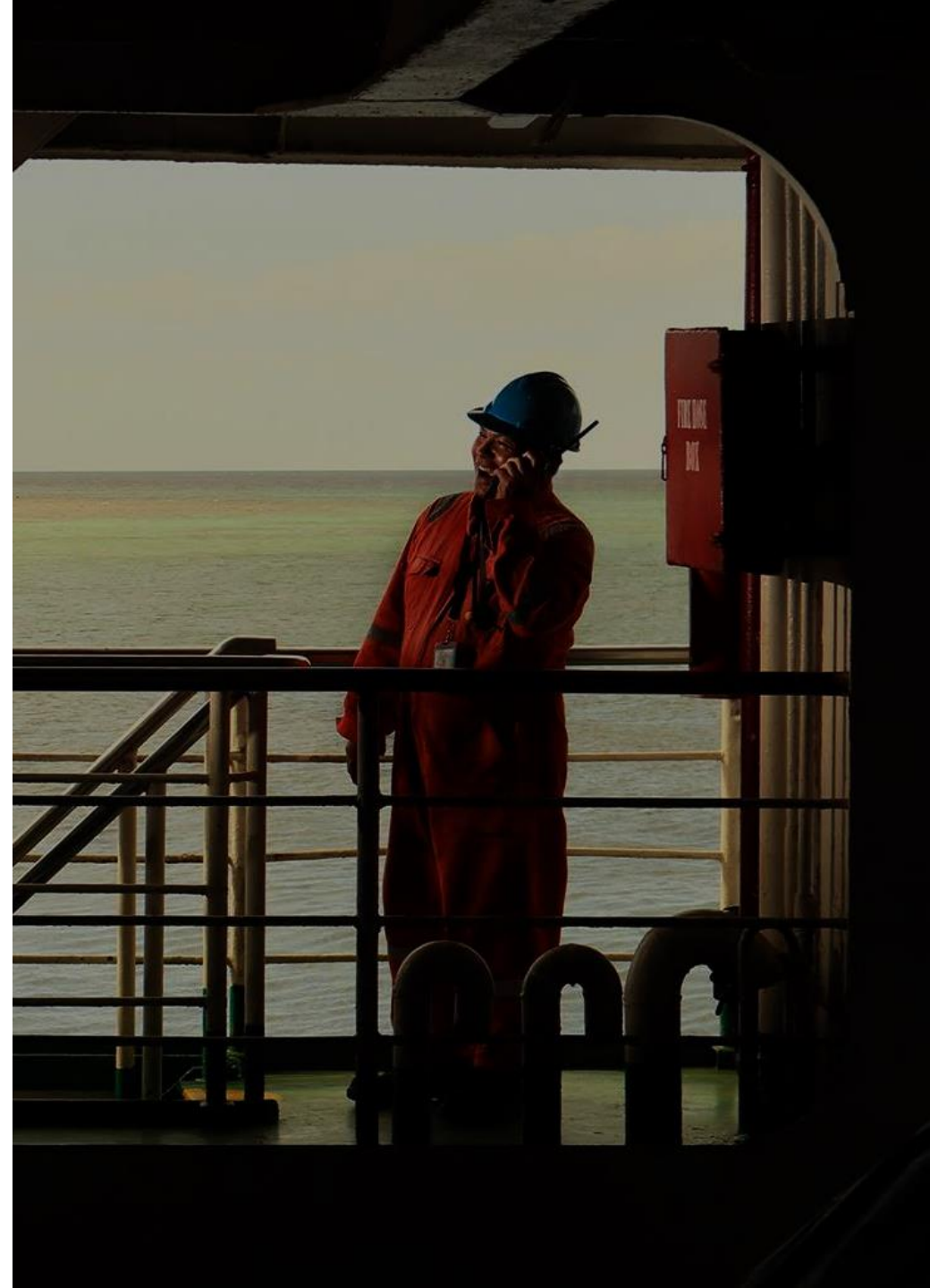
INCREASED MARITIME ACTIVITIES

Service Requirements for Crew Changes

1. Water Taxi/Boats
2. Bunkering
3. Water Supply
4. Chandling (Ships' Provisions)
5. Shore Reception Facility
6. Tug Assistance

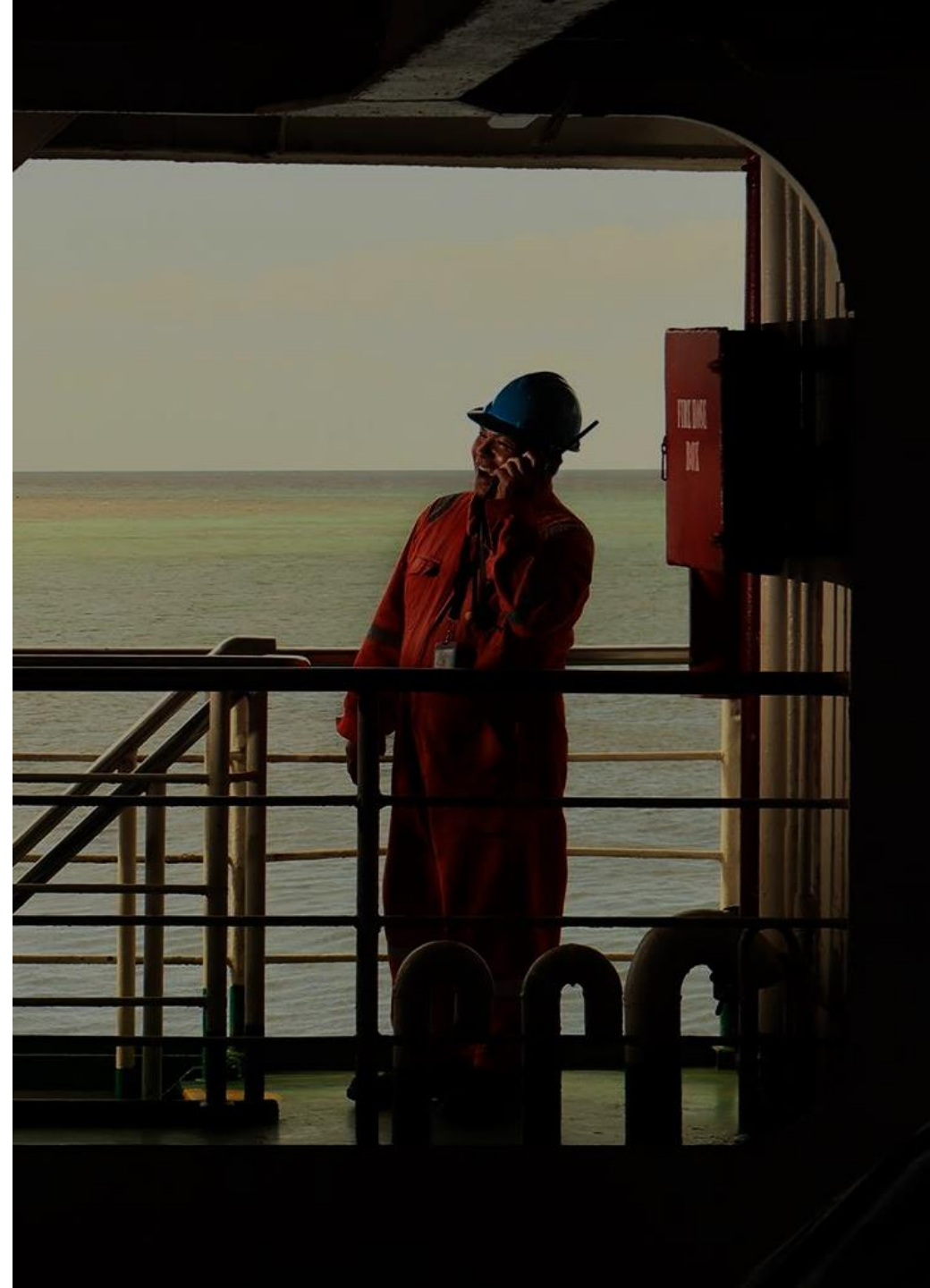
Port Dues and Charges

1. Dockage at Berth
2. Anchorage



OTHER SOURCES OF INCOME

1. Chartered Land Transport Service
2. DOH-Accredited COVID-19 Testing Centers
3. DOH-Accredited Hotel/Quarantine Facilities
4. Meal Requirements



CREW CHANGE HUBS ACTIVATED

1. SUBIC
2. BATAAN
3. PORT OF MANILA
4. BATANGAS
5. CEBU
6. DAVAO
7. ILOILO
8. ZAMBOANGA
9. PALAWAN

FOR ACTIVATION

1. CURRIMAO
2. LA UNION
3. CAGAYAN DE ORO

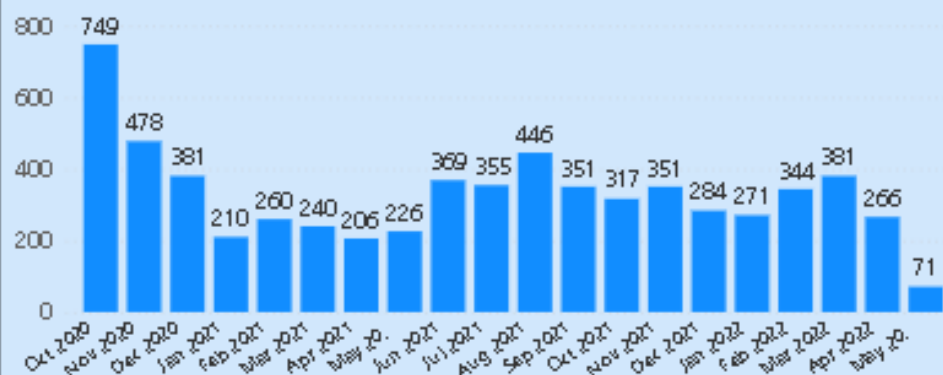


ONE-STOP SHOP FOR SEAFARERS PERFORMANCE

TOTAL SHIPS SERVED

6,556

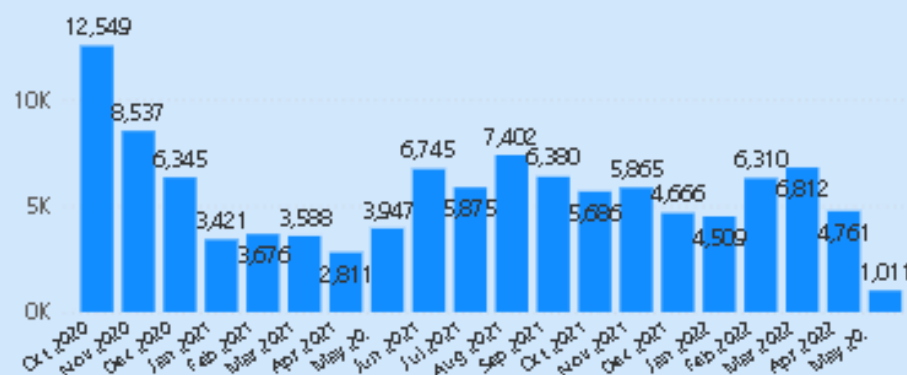
SHIPS SERVED PER MONTH-YEAR



TOTAL SEAFARERS SERVED

110,896

SEAFARERS SERVED PER MONTH-YEAR



ON SIGNERS

56,938

OFF SIGNERS

53,879

COVID-19 NEGATIVE RESULTS

105,601

COVID-19 POSITIVE RESULTS

1,273

PROCESSED UNDER GREEN LANE

6,292

OSS	Total Ships Served	Total Seafarers Served	Filipino Off-Signers	Filipino On-Signers	Foreign Off-Signers	Foreign On-Signers	Total Seafarers Tested	COVID-19 Negative Results	COVID-19 Positive Results
Bataan	196	2,673	1,201	1,235	137	100	2,673	1,364	26
Subic	346	5,543	2,378	2,674	292	208	5,552	2,520	34
Port of Manila	5,076	93,569	36,612	41,307	8,852	6,798	93,569	92,765	1,099
Cebu	238	3,044	904	1,540	419	181	3,044	3,022	13
Davao	384	3,026	1,020	1,175	542	201	2,938	2,915	93
Batangas	315	3,037	1,218	1,369	304	146	3,037	3,011	8
Palawan	1	4	0	4	0	0	4	4	0
Total	6,556	110,896	43,333	49,304	10,546	7,634	110,817	105,601	1,273

STATISTICS

REGION	ACTIVE SEAFARERS		OTHERS (No Active Sea Service from 2018-2020)	TOTAL (MARINA Data)
	Overseas (POEA Data)	Domestic (MARINA Data)		
National Capital Region (NCR)	55,505	24,233	27,587	107,325
Region I (Ilocos Region)	23,886	186	10,093	31,186
Region II (Cagayan Valley)	9,866			12,845
Cordillera Administrative Region (CAR)	4,547	-	989	5,536
Region III (Central Luzon)	50,613	-	9,680	60,293
Region IV-A (CALABARZON)	104,478	2,224	30,181	133,447
Region IV-B (MIMAROPA)	9,747			13,183
Region V (Bicol Region)	17,166	445	7,991	25,602
Region VI (Western Visayas)	74,332	2,614	41,683	118,629
Region VII (Central Visayas)	55,956	13,995	26,358	96,309
Region VIII (Eastern Visayas)	17,825	1,062	8,748	27,635
Region IX (Zamboanga Peninsula)	9,888	1,768	8,926	18,582
Region X (Northern Mindanao)	15,892	1,712	8,503	26,107
Region XI (Davao Region)	14,095	1,037	6,581	21,713
Region XII (Soccsksargen)	11,217	506	8,105	19,828
Region XIII (Caraga)	7,236	1,852	2,531	11,619
Autonomous Region In Muslim Mindanao (ARMM)	492	-	-	782
(No Region)	(14,939)	-	-	-
Negros Island Region	-	-	-	20
Total	497,680	51,646	181,325	730,651



CREW CHANGE PROTOCOL

- Organization of One-Stop Shop
- Protocol

ORGANIZATION OF ONE-STOP SHOP FOR SEAFARERS

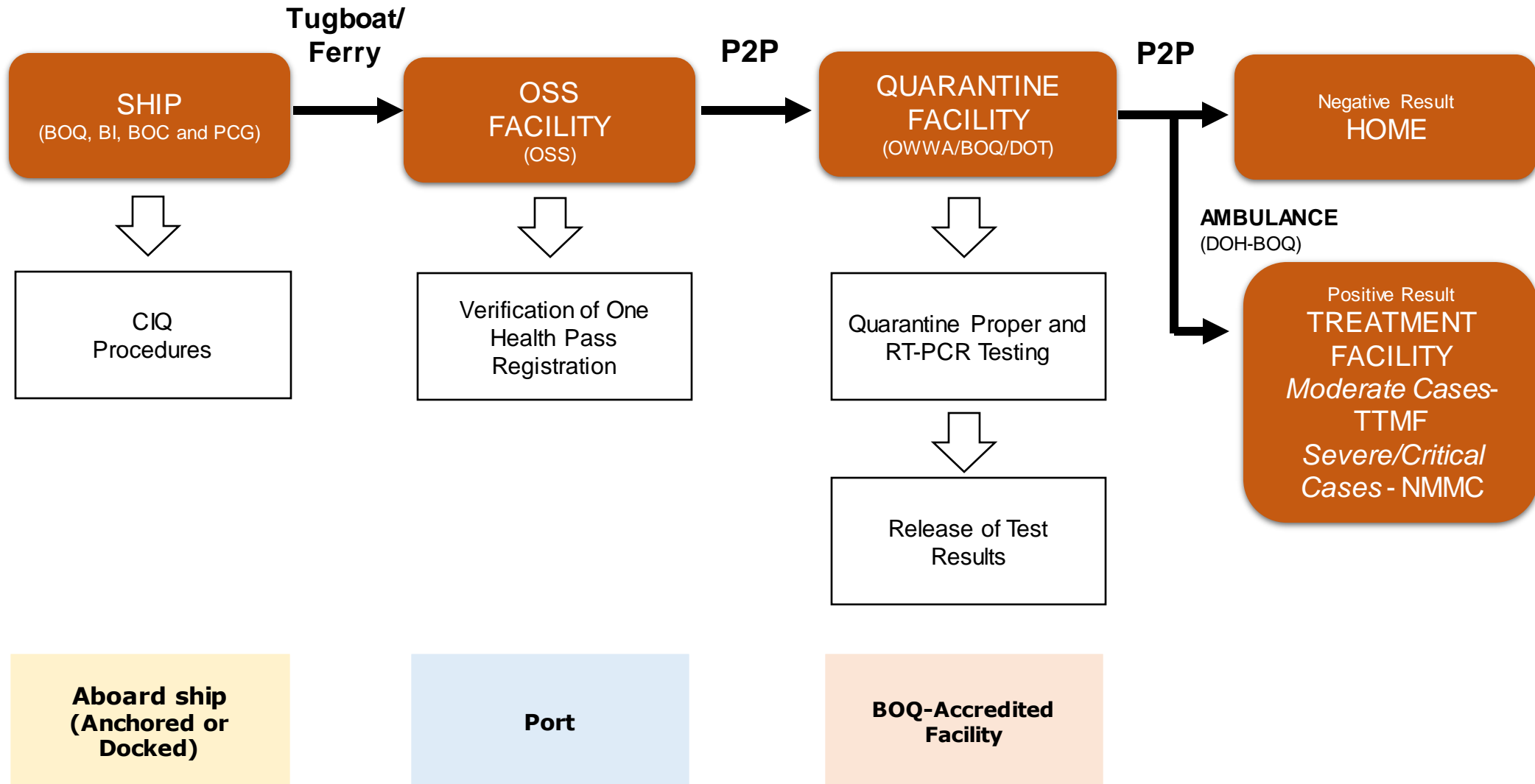




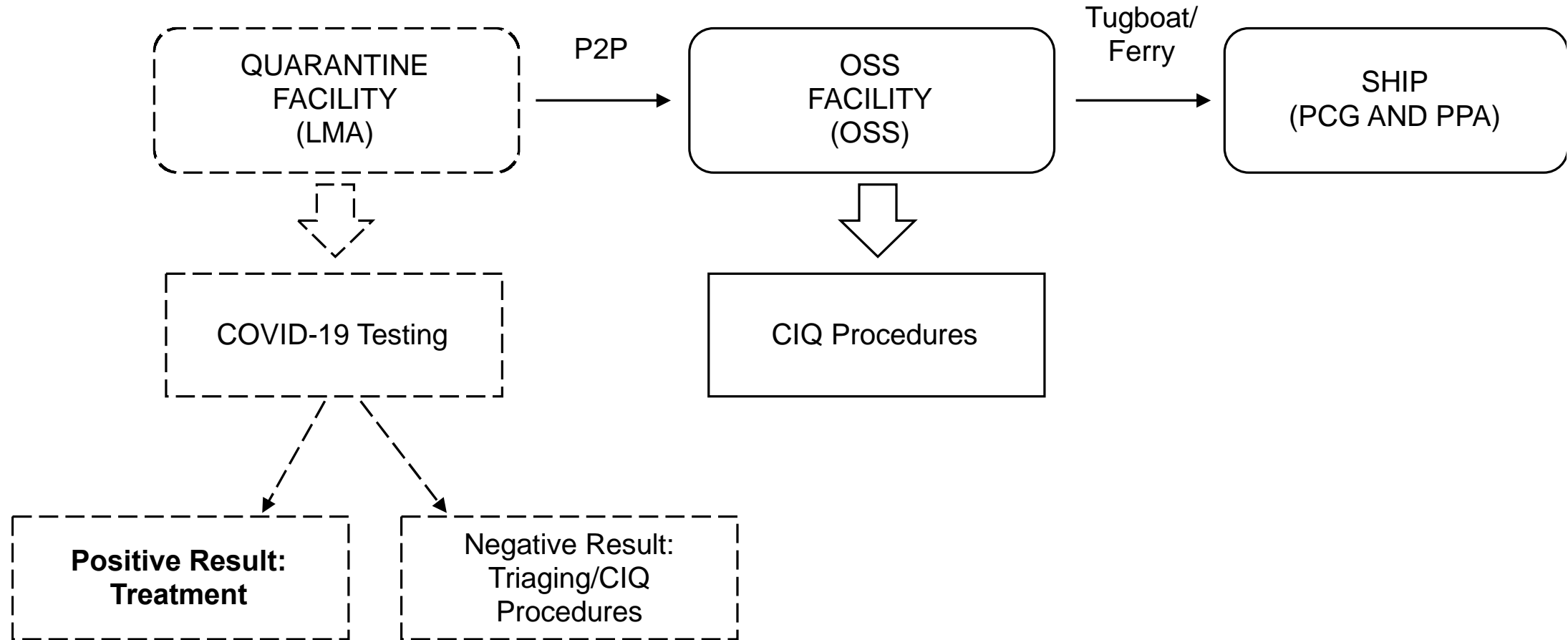
CREW CHANGE PROTOCOL

1. Procedures for Seafarers Leaving a Ship (Off-signers)
2. Procedures for Seafarers Joining a Ship (On-signers)

PROCEDURES FOR SEAFARERS LEAVING A SHIP (OFFSIGNERS)



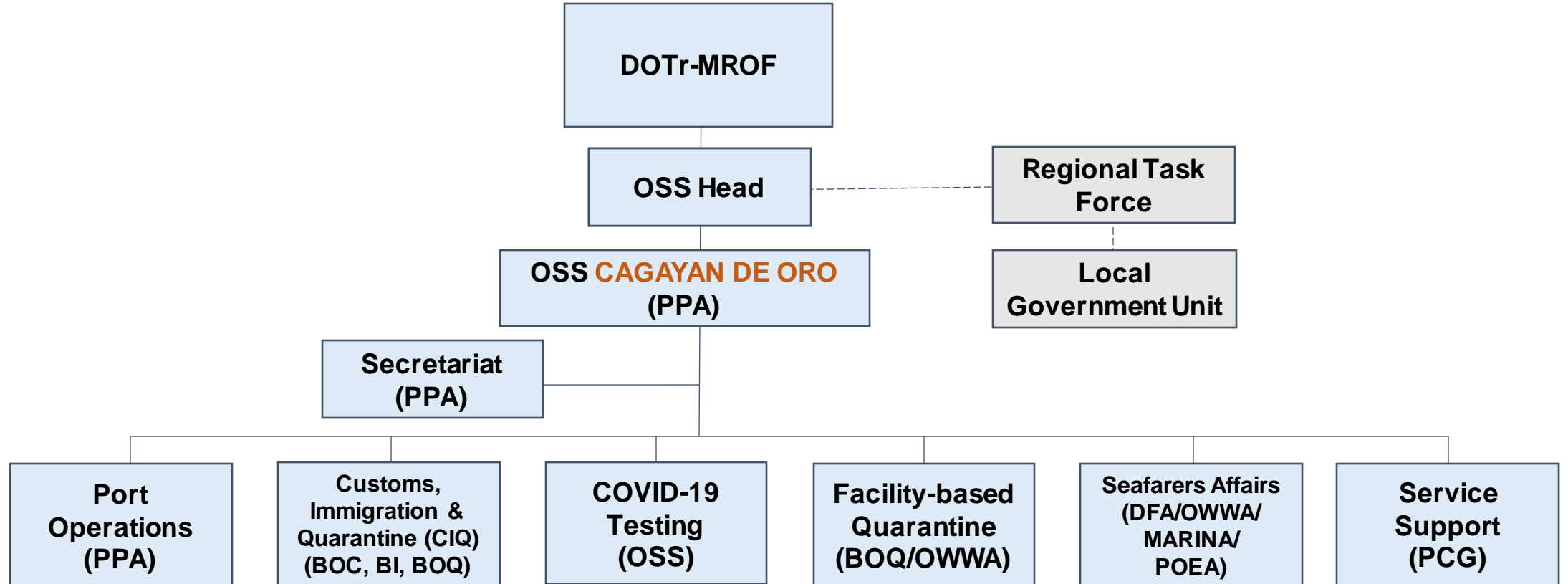
PROCEDURES FOR SEAFARERS JOINING A SHIP (ONSIGNERS)



ONE-STOP SHOP ORGANIZATION



OSS Organization





OSS TASKS AND RESPONSIBILITIES

OSS TASKS AND RESPONSIBILITIES

DOTr-Management of Returning Overseas Filipinos (DOTr-MROF)

- Provides strategic leadership and policy guidance
- Ensures support for the smooth operations of the Crew Change Hubs

One-Stop Shop (OSS) Head (OTS Administrator)

- Performs oversight of the whole OSS operations
- Maintains overall database
- Ensures inter-agency coordination
- Submits reports to DOTr-MROF
- Schedules regular meetings

Regional Task Force and Local Government Units

- Conduct inter-agency coordination
- Provide recommendations
- Provide ambulance and medical personnel for isolation and/or extraction of seafarers

OSS TASKS AND RESPONSIBILITIES

Local OSS (PPA)

- Performs operational control in their areas of responsibility
- Ensures consistent inter-agency coordination
- Submits reports to OSS
- Organizes the OSS Secretariat

OSS Secretariat (PPA)

- Schedules regular meetings
- Prepares daily reports and documentation
- Maintains a Command Center for real-time coordination and a centralized hotline for crew change operations
- Maintains a database

OSS TASKS AND RESPONSIBILITIES

Port Operations (PPA)

- Schedules ship arrivals and departures
- Receives Notice of Arrival and submit to the secretariat for dissemination
- Coordinates crew transfer vessels
- Ensures provisions for gang way, rope, luggage and facility disinfection
- Ensures facility and equipment availability and maintenance
- Provides utilities
- Provides vehicle parking
- Maintains perimeter and port terminal security
- Coordinates for disposal of hazardous materials

OSS TASKS AND RESPONSIBILITIES

Customs, Immigration and Quarantine (BOC, BI and BOQ)

- Ensure availability of CIQ officers based on the scheduled arrivals and departures provided by the local OSS
- Ensure strict compliance with CIQ procedures/entry and exit requirements of seafarers based on national policies and health protocols amid COVID-19
- Conduct inter-agency coordination
- Ensure proper coordination with the seafarer, LMA, and OSS on the CIQ procedures
- Ensure implementation of standard health protocols in the conduct of CIQ procedures
- Coordinate on the provision of ambulance and medical personnel for isolation and/or extraction of seafarers
- Ensure smooth implementation of Philippine Green Lane for seafarers

OSS TASKS AND RESPONSIBILITIES

COVID-19 Testing (Phil Red Cross)

- Ensures smooth conduct of the whole testing process including automated passenger data encoding, data verification, swabbing and databasing
- Ensures the proper handling, timely transport and submission of test specimen to the designated laboratories
- Ensures the availability of swab test kits, PPEs, forms, barcodes and other requirement for the OSS operations
- Ensures the accessibility of internet, computer hardware, and database access to the testing service
- Provides and all other requirements of the automated OSS system
- Submits daily operations report to the Secretariat

OSS TASKS AND RESPONSIBILITIES

Facility-based Quarantine (BOQ/OWWA/DOT)

- Ensures pre-designated quarantine facility and rooms prior to arrival of seafarers
- Ensures 100% compliance of seafarers to the facility-based quarantine protocols

Seafarers Affairs (DFA/OWWA/MARINA/POEA)

- Facilitate issuance of documentary requirements of seafarers
- Ensure compliance of LMAs with the crew change protocols and LGU requirements
- Ensure that the basic needs of the seafarers are fulfilled by the LMAs
- Liaise with the LMAs on any announcements, concerns and inquiries
- Elevate any concerns or special requests of seafarers or LMAs to the Secretariat for assessment of the OSS

OSS TASKS AND RESPONSIBILITIES

Service Support (PCG)

- Provides K9 service for security paneling of luggage, vehicles and other operations related requirements
- Ensures availability of standby ambulance
- Provides support requirements such as ship boarding inspectors and sail clearance
- Provides security to vehicle movements, quarantine facilities and other security requirements



REQUIREMENTS

A. REQUIREMENTS FOR THE LICENSED MANNING AGENCIES AND SHIPPING AGENTS

1. Ensure that all crew are pre-registered to the One Health Pass prior to arrival in the Philippines
2. Provide all seafarer documents and certificates via online for the swift processing of the crew change applications
3. Ensure compliance with the pre-disembarkation and pre-embarkation requirements for submission to OSS
4. Provide transport vehicle/s for seafarers from one facility to another to ensure the controlled movements of seafarers throughout the crew change process
5. Provide full PPEs for offsigners and onsigners throughout the process of crew change
6. Coordinate with the government agencies for the smooth step-by-step movement of crew
7. Notify details of vessel arrival 72 hrs prior. In case of reasonable changes, shipping agents must advise the OSS for appropriate coordination and revision on the plotting details.

B. REQUIREMENTS FOR THE GOVERNMENT

1. Provide seafarers any necessary exemptions from national travel or movement restrictions in order to facilitate their repatriation, provided they carry evidence of being a seafarer
2. Practice standard infection prevention and control measures
3. Observe guidelines on proper donning and doffing of PPE
4. Practice daily disinfection and disposal of hazardous materials
5. Ensure completion of crew change within 24 hours since the start of operations
6. Ensure availability of one to two CIQ personnel to conduct physical assessment, documentary counterchecking at OSS facility prior to boarding of onsigners

C. Requirements for Authorized Ship-to-Shore Service Providers

1. Provide a safe workplace to all workers and customers by developing management plans to prevent and control the spread of COVID-19
2. Ensure a safe and healthy working environment, and identify risks and take necessary measures to control and mitigate those risks
3. Ensure that all employees strictly comply with health and safety protocols at all times and take all necessary precautions to protect themselves, their colleagues, the ship and its passengers
4. Provide adequate personal protective clothing and equipment
5. Fully implement and abide by established health and safety protocols of the national government



CHECKLIST FOR THE ACTIVATION

Crew Change Hub Requirements Checklist (Port of Cagayan de Oro)

ITEMS	REMARKS
Crew Change Protocol	Accomplished
One-Stop-Shop Organization	Accomplished
Letter to LGU	Sent Letter to the City Mayor on May 23, 2022
City Resolution	OSS LGU CDO Resolution No. 14150-2022 dated 23 May 22
Crew Change Facilities	Temporary Facility (TF) No. 2, Passenger Terminal Complex, Port of Cagayan de Oro



THANK YOU!

For inquiries, please contact:
Office of the Assistant Secretary for Maritime
assec_maritime@dotr.gov.ph



DRY-RUN / WALKTHROUGH

WALKTHROUGH SCENARIOS

- **OFFSIGNER**

- With Symptoms (extraction from vessel to TTMF / NMMC)
- Without Symptoms (for processing at OSS facility)

- **ONSIGNER**

- With Symptoms (extraction from quarantine facility to TTMF / NMMC)
- Without Symptoms (for processing at OSS facility)



OTHER INFORMATION

ANCHORAGE POINT – COORDINATES for Crew Change

- Approximately
 $8^{\circ}29.2' \text{ N } 124^{\circ}40.7' \text{ E}$



ACCREDITED TUG COMPANIES

- Golden Star Manning and Ship Management Corp.
 - Tel. 0322341877; Fax No: 032 234-1899
- Harbor Star Shipping Services, Inc.
 - Tel. 856 1594 Fax No: 856 1594
- Malayan Towage and Salvage Corp.
 - Tel. 028100766 Fax No: 885 7740
- Oceanic Container Lines, Inc.
 - Tel No:0888568294 Fax No: 0888562498
- Pacificrose Shipping Services, Inc.
 - Tel No:4226269 Fax No: 4226269
- Genesis Quezon Tugs, Inc.
 - Tel. No. 8104825; 09209384294
- Venus Marine Services, Inc.
 - Tel. No. 82553380

LIST OF ACCREDITED LABORATORIES

- Northern Mindanao Medical Center
- Department of Health-10
- Polymedic Medical Plaza
- Maria Reyna - Xavier University Hospital, Inc.
- Philippine Red Cross

LIST OF ACCREDITED HOTELS

- CIU 6 – Emerald Suites
- CIU 11 – Amarea Travel Lodge
- CIU 31 – Rosario's Place
- CIU 34 – Kyross Inn
- CIU 41 – Silver Inn
- CIU 24 – Demiren Hotel
- CIU 20 – Middleton Apartelle

*until end of May

FOR POSITIVE CASES

- Tibasak, Macasandig
- Middleton Apartelle*
- Maitum (upper Puerto)