




**PMO MISAMIS ORIENTAL/ CAGAYAN DE ORO**  
**PHILIPPINE PORTS AUTHORITY**  
 PMO Admin Bldg. 2, Gate 5, Agora Road, Lapasan, Cagayan de Oro City

**PORT ADVISORY/BULLETIN/ANNOUNCEMENT**  
**PSD PABA No. 012 – 2020**

DATE: <b>25 June 2020</b>	No. of pages including this page: <b>One (1) page</b>
TO: <b>Cargo Handling Operator; Shipping Line Companies/Agents; Shippers/ Consignees; &amp; All Others Concerned</b>	Emails: <b>(None)</b>
FROM: <b>The Port Services Division Manager</b>	Email: <a href="mailto:ppapmocdo@ppa.com.ph">ppapmocdo@ppa.com.ph</a> or <a href="mailto:moc_psd@ppa.com.ph">moc_psd@ppa.com.ph</a> OPM Email: <a href="mailto:moc_opm@ppa.com.ph">moc_opm@ppa.com.ph</a> PMO Fax: <b>(088) 856-4667</b>
Cc:	
SUBJECT: <b>GUIDELINES IN THE PROCESSING AND WITHDRAWAL OF INBOUND CARGOES (i.e. ROLLING UNITS and GENERAL CARGO) OWNED AND/OR CONSIGNED TO LOCALLY STRANDED INDIVIDUALS (LSIs) DISEMBARKING AT THE PORT OF CAGAYAN DE ORO</b>	
ATTENTION: if you have received this communication with missing, incomplete, garbled or unreadable pages, please notify us at once through Tel (088) 856-1264; Fax: (088) 856-4667; email address: <a href="mailto:ppapmocdo@ppa.com.ph">ppapmocdo@ppa.com.ph</a> or <a href="mailto:moc_psd@ppa.com.ph">moc_psd@ppa.com.ph</a>	
<b>MESSAGE:</b>	
<p>To ensure the safe, rational and smooth processing of documentation and timely release/withdrawal of inbound cargoes (i.e. rolling units and general cargoes) owned by and/or consigned to LSIs disembarking at the Port of Cagayan de Oro, the following guidelines are hereby established:</p> <ol style="list-style-type: none"> <li>Shipping Line Companies (SLC) at the Port of Origin/Embarkation shall encourage LSIs to <b>ONLY</b> bring hand carry items during their travel to the Port of Destination/Disembarkation (Port of Cagayan de Oro);</li> <li>SLC at the Port of Destination/ Disembarkation shall stamped “<b>Cargo Release</b>” on the LSIs’ Bill of Lading (B/L) and shall provide copies of the same to the cargo handling operator (CHO) for identification of the cargo prior to handling by the dockworkers. <i>(It shall be the responsibility of the SLC to pre-collect from the LSI the corresponding inbound port charges and handling fess due to the Authority and the CHO at the Port of Destination/ Disembarkation);</i></li> <li>Upon arrival at the port, LSIs shall proceed to the Arrival Facility at the Passenger Terminal Complex (PTC) for the Department of Health (DOH/BOQ) protocols. Once cleared, LSI proceeds to the designated area for the claim/withdrawal of their cargo (adjacent to the PTC);</li> <li>The CHO shall directly bring/position the cargo from the vessel to the designated area, adjacent to the PTC Emergency Gate for the LSI to receive/claim by presenting the Stamped B/L and proper identification for verification;</li> <li>LSI submits the <b>Stamped B/L</b> along with presentation of proper identification, to the Port Police and/or Port Security Personnel manning the PTC Exit Gate prior and/or upon egress;</li> <li>Terminal/Dock Personnel shall collect on the same day the Stamped B/L from the Port Police/Security Personnel for recording, reconciliation and monitoring of the cargo released;</li> <li>The CHO shall accordingly conduct its recording, monitoring and reconciliation with SLC for handling fees of the inbound LSI cargoes.;</li> </ol>	
For information and guidance.	
 <b>RUBY MARIA G. GUMAPON</b>	
(Note: This communication has also digitally scanned and transmitted to your official email addresses. Please be advise this Office of any changes in said addresses, or of alternative addresses.	
Email Addresses of port users and stakeholders	