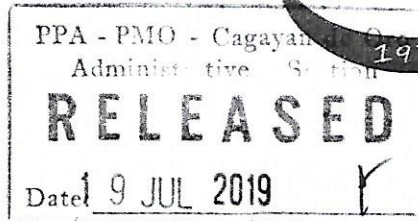


18 JUL 2019

PMO MOC MEMORANDUM CIRCULAR
No. 007 -2019

FOR : Division Managers
TMO Managers
PTC Manager
Unit/Section Heads
All Concerned



SUBJECT : Exemptions from Payment of Passenger Terminal Fees amending PPA Memorandum Circular No. 07-2014

Pursuant to PPA Administrative Order No. 04-2019, as an amendment to PPA Memorandum Circular No. 07-2014, embarking students, elderly, persons with disability, and selected uniformed personnel who are qualified under the following criteria are hereby granted exemption from payment of Passenger Terminal Fees (PTF) in all PPA ports effective 15 July 2019:

| | |
|---------------------------------|--|
| a. Students | <i>Refers to those currently enrolled in an educational institution of primary (elementary), secondary (high school) or tertiary (college) level of a person either in formal or vocational/technical institution, but excluding students in post-graduate studies</i> |
| b. Senior Citizens | <i>Refers to any resident citizen of the Philippines at least 60 years of age</i> |
| c. Persons with Disability | <i>Refers to those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers, may hinder their full and effective participation in society on an equal basis with others</i> |
| d. Selected Uniformed Personnel | <i>Refers to uniformed personnel of Armed Forces of the Philippines (AFP), Philippine National Police (PNP) and Philippine Coast Guard (PCG) in active service</i> |

Exemptions will be granted upon presentation of **valid Identification Cards** at the Terminal Fee counters of PPA-owned passenger terminals.

As a control mechanism, Authorized PTF Collecting Officers must register the name and ID number of the passenger prevailing the exemptions using the prescribed format (herewith attached); summarize and tabulate the list of exempted passengers at the end of every shift; and submit the same daily to the Finance Division through email, together with the submission of the Daily Collection Report and Daily Monitoring and Weather Report.

In view of this implementation, the Administrative Division / Supply Officer is hereby directed to retrieve all PTF tickets for P12.00 (students) and P10.72 (PWDs & Senior Citizens) from the Collecting Officers and return the inventory to PPA Head Office.

Further, this information on exemption grant must be **posted in conspicuous places** inside the Passenger Terminal Building (PTB) for the information of all seafaring public.

For your guidance and strict compliance.


ISIDRO V. BUTASLAC, JR.
Port Manager