

**PMO MEMORANDUM CIRCULAR**

NO.: 019-17

TO : **All Shipping Lines  
Shippers/Consignees  
Other Port Users  
All Other Concerned**

SUBJECT : **Special Non-Working Days and Regular Holidays  
for December 2017 and January 2018**

In reference to Presidential Proclamation No. 50 s. 2016 and 269 s. 2017 for the Month of December 2017, and January 2018 respectively, the following special non-working days and legal holidays are declared, thus:

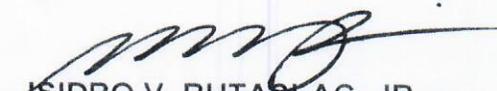
1. 25 December 2017 (Monday) – Christmas Day (Regular Holiday);
2. 30 December 2017 (Saturday) – Rizal Day (Regular Holiday);
3. 31 December 2017 (Sunday) – Additional Special Non-Working day;
4. 01 January 2018 (Monday) – New Year's Day (Regular Holiday)

Anent thereto and in consonance with the Notice dated 18 December 2017 from the President of Oroport Cargo Handling Services, Inc. (OROPORT), and as a matter of policy, please be advised that administrative and operations service personnel of this Port shall be observing these non-working holidays and cargo handling services shall be temporarily suspended as follows:

Temporary Suspension	Resumption
December 24, 2017 1930H – Sunday	December 26, 2017 0730H – Tuesday
December 30, 2017 1930H – Sunday	January 2, 2018 0730H – Tuesday

However, to ensure uninterrupted 24/7 Cargo Handling Operations, a Skeletal Work Force shall be deployed by Oroport to support the pre-planned activities on cargo handling and ancilliary services.

Please be guided accordingly.

  
**ISIDRO V. BUTASLAC, JR.**  
 Port Manager

VISION

By 2020, PPA shall have provided globally competitive port services in the Philippines characterized by increased productivity, efficiency, connectivity, comfort, safety, security and environmental sustainability.

MISSION

Provide reliable and responsive services in ports, sustain development of communities and the environment, and be a model corporate agency of the government.

Establish a mutually beneficial, equitable, and fair relationship with partners and service providers.

Provide meaningful and gainful employment while creating a nurturing environment that promotes continuous learning and improvement.

