

**PMO MEMORANDUM CIRCULAR**

NO.: 019-17

TO : **All Shipping Lines  
Shippers/Consignees  
Other Port Users  
All Other Concerned**

SUBJECT : **Special Non-Working Days and Regular Holidays  
for December 2017 and January 2018**

In reference to Presidential Proclamation No. 50 s. 2016 and 269 s. 2017 for the Month of December 2017, and January 2018 respectively, the following special non-working days and legal holidays are declared, thus:

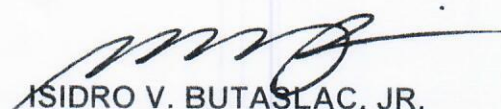
1. 25 December 2017 (Monday) – Christmas Day (Regular Holiday);
2. 30 December 2017 (Saturday) – Rizal Day (Regular Holiday);
3. 31 December 2017 (Sunday) – Additional Special Non-Working day;
4. 01 January 2018 (Monday) – New Year's Day (Regular Holiday)

Anent thereto and in consonance with the Notice dated 18 December 2017 from the President of Oroport Cargo Handling Services, Inc. (OROPORT), and as a matter of policy, please be advised that administrative and operations service personnel of this Port shall be observing these non-working holidays and cargo handling services shall be temporarily suspended as follows:

Temporary Suspension	Resumption
December 24, 2017 1930H – Sunday	December 26, 2017 0730H – Tuesday
December 30, 2017 1930H – Sunday	January 2, 2018 0730H – Tuesday

However, to ensure uninterrupted 24/7 Cargo Handling Operations, a Skeletal Work Force shall be deployed by Oroport to support the pre-planned activities on cargo handling and ancilliary services.

Please be guided accordingly.

  
**ISIDRO V. BUTASLAC, JR.**  
Port Manager

**VISION**

By 2020, PPA shall have provided globally competitive port services in the Philippines characterized by increased productivity, efficiency, connectivity, comfort, safety, security and environmental sustainability.

**MISSION**

Provide reliable and responsive services in ports, sustain development of communities and the environment, and be a model corporate agency of the government.

Establish a mutually beneficial, equitable, and fair relationship with partners and service providers.

Provide meaningful and gainful employment while creating a nurturing environment that promotes continuous learning and improvement.

