

23 JUN 2017

**PMO MEMORANDUM CIRCULAR**

No. 10 - 2017



**TO :** The PSD Manager  
All Operations Personnel  
Oroport Cargo Handling Services, Inc.  
Shipping Lines/Ship Agents/Vessel Owners/Masters  
All Others Concerned

**SUBJECT :** Supplemental Guidelines in the Implementation of Vessel  
Operations Commitment (VOC) Between the Authorized Cargo  
Handling Operator and Vessel Owner/Agent

**1. Authority**

- 1.1. Sections 2(a) and (b); and 6(a), (ii), (iii) and (x), PD 857
- 1.2. PPA M.O. 04-87 dated 27 February 1987
- 1.3. PPA A.O. 02-95 dated 18 January 1995
- 1.4. PMO M.C. 10-97 dated 09 June 1997

**2. Scope**

- 2.1. This regulation covers all vessels calling at the Baseport of Cagayan de Oro and other PPA-manned terminals with authorized cargo handling operators by PMO Misamis Oriental/Cagayan de Oro.

**3. Purpose**

- 4.1. To enhance monitoring of the efficiency of port operations as part of the continual improvement of the Port Safety, Health and Environmental Management System (PSHEMS).
- 4.2. To provide a system/mechanism by which the cargo handling operator and shipping line in the port can stipulate thru the Vessel Operations Commitment (VOC) their respective requirements and responsibilities and the subsequent evaluation and analysis of the actual implementation thereof thru the Post Vessel Operations Evaluation Report (PVOER).
- 4.3. To determine, establish and improve cargo handling productivity rates per commodity type.

**VISION**

By 2020, PPA shall have provided globally competitive port services in the Philippines characterized by increased productivity, efficiency, connectivity, comfort, safety, security and environmental sustainability.

**MISSION**

Provide services in ports, sustain development of communities and the environment, and be a model corporate



#### **4. Supplementary Guidelines**

- 5.1. A VOC shall be executed by the ship owners/agents of every vessel per voyage, whether foreign or domestic, with the PPA-authorized cargo handling operator in the port as an output of the Daily Cargo Pre-Planning Meeting attended by the CHO, ship owners/agents, Harbor Master, Terminal Supervisor and PSD Manager. This shall serve as input to the discussions/deliberations in the Daily Berthing Meeting.
- 5.2. The said VOC shall then be submitted to the PMO thru the Terminal Section for review and approval.
- 5.3. The Terminal Supervisor, or his authorized representative, shall review the contents of the VOC and validate the commitments vis-à-vis the approved productivity commitment of the CHO. For containerized cargoes, the productivity rates shall be based on productivity rates of the RTGs and RMGs, respectively.
- 5.4. The PSD Manager shall verify the commitments contained in the VOC and, if found in order, approves the VOC. The authority to approve the VOC is deemed delegated by the Port Manager to the PSD Manager for expediency.

#### **5. Effectivity**

- 6.1. This Circular takes effect immediately and shall remain valid unless otherwise revoked or amended.



**ISIDRO V. BUTASLAC, JR.**

*Port Manager*