

19 DEC 2016

PMO MEMORANDUM CIRCULAR

NO.: 010-2016

TO : **All Shipping Lines  
Shippers/Consignees  
Other Port Users  
All Other Concerned**

SUBJECT : **Special Non-Working Days and Regular Holidays  
for December 2016 and January 2017**

In reference to Presidential Proclamation No. 1105 and 117 for the Month of December 2016, and January 2017 respectively, the following special non-working days and legal holidays are declared, thus:

1. 24 December 2016 (Saturday) – Additional Special Non-Working Day;
2. 25 December 2016 (Sunday) – Christmas Day (Regular Holiday);
3. 26 December 2016 (Monday) – Special Non-Working Day;
4. 30 December 2016 (Friday) – Rizal Day (Regular Holiday);
5. 31 December 2016 (Saturday) – Additional Special Non-Working day;
6. 01 January 2017 (Sunday) – New Year's Day; and,
7. 02 January 2017 (Monday) – Special Non-Working Day.

Anent thereto and in consonance with the Notice dated 14 December 2016 from the President of Oroport Cargo Handling Services, Inc. (OROPORT), and as a matter of policy, please be advised that administrative and operations service personnel of this Port shall be observing these non-working holidays. However, to ensure uninterrupted 24/7 Cargo Handling Operations, a Skeletal Work Force shall be deployed by Oroport to support the pre-planned activities on cargo handling and ancillary services.

Please be guided accordingly.

**ISIDRO V. BUTASLAC, JR.**  
Port Manager

By Authority of the Port Manager:



**GUIBERT ANTHONY D. GIMENO**  
Officer-in-Charge