



Tracking No. \_\_\_\_\_

**APPLICATION FOR PERMIT TO CONSTRUCT****APPLICANT PROFILE**

Name of Applicant/Company:

Name of Authorized Representative:

Address

Telephone Number:

Location of the Proposed Facility

Fax Number

Tax Identification Number (TIN)

E-Mail Address:

Type of Application:

 New Additional

Nature of Business:

**CONSTRUCTION PROFILE**

Type/Description of Port Facility/Structure to be Put-Up:

Estimated Cost of Improvements to be Put-Up:

Construction Date

Expected Completion Date

**DOCUMENTARY CHECKLIST**

(Put (✓) if submitted, (x) is not available)

Basic Requirements:

 Unified Application Form with Working Drawings/  
Building Plans signed by a Licensed Civil Engineer, as  
attachments Duly Notarized Omnibus Undertaking (Sworn Affidavit)**VALIDATION**

For PDO Engineering Division's Use Only

(To be accomplished by person/s who signed/sealed/recommended  
plans/specifications approval)

Civil Engineer

Civil Engineer

PRC Reg. No.

PRC Reg. No.

Division/Section

Division/Section

PTR No.

PTR No.

Date Issued

Date Issued

Signature

Signature

TIN

TIN

Permit to Construct Fee : \_\_\_\_\_

Date Paid: \_\_\_\_\_ O.R. No. \_\_\_\_\_

Received by:

\_\_\_\_\_  
Manager, Engineering Division

Approved by:

\_\_\_\_\_  
Port District Manager

Status as of \_\_\_\_\_

 Approved Denied Pending